

Agape' MCC Board of Director Meeting Minutes – Zoom  
March 13, 2023

**Establish Quorum:** Cassy Batts, Lisa Davenport, E J Hudzina, Leigh Wolfer. Absent were Ward Thulin, Amy Ashton and Rev. David Wynn. Quorum was established.

**The meeting was called to order** by Cassy Batts at 7:30PM

**Recognition of guests:** No guests were present.

**The approval of the agenda** was motioned by Cassy Batts. Seconded by Lisa Davenport. Motion passed.

**Items Approved via email:**

February 26, 2023 the Minutes from the January February 20, 2023 BOD meeting were approved.

March 02, 2023 – The Board approved the funds required to repair the roof leak in the Narthex.

March 03, 2023 – The BOD approved \$140 for repairing the riding lawnmower. The mower has been picked up and delivered for repairs.

**Reports:**

**1) February 2023 Treasurer Report:**

Motion to approve the report was made by Cassy Batts. Seconded by Leigh Wolfer. Motion passed.

**2) March 2023 Cash Report (and Financial Discussion)**

All bills are current.

Motion to approve the report was made by Cassy Batts. Seconded by EJ Hudzina. Motion passed.

**3) Online Giving Report – January 2023**

	<b>Feb 23</b>	<b>YTD</b>
<b>SimpleGive</b>	\$1,806.00	\$3286.00
<b>Chase Pay</b>	\$1375.00	\$2125.00
<b>Facebook</b>	\$0	\$0
<b>Totals</b>	<u>\$3,181.00</u>	<u>\$5,411.00</u>

**New Business:**

- 1) Discuss current Benevolence SOP and the inclusion of electronic payment where possible. The Board discussed the required changes. Cassy Batts motioned to accept the changes. EJ Hudzina seconded the motion. Motion passed.
- 2) Discuss roof leak and details of conversation with the roofer. David met with the roofer and there are 6 AC exhaust vents that need to be sealed. David will let us know when the estimate is received.
- 3) Labyrinth Clean up for Easter Sunrise Service – Leigh will coordinate either a clean up day or contact a couple of folks to help clean up and trim the area.

## Old Business:

- 1) Update BOD pictures on the website. Cassy will take care of posting the new pictures to the website after the Board takes new pictures at the Board Retreat.
- 2) SmatWeb training has been completed.
- 3) Discuss new logo design. Have the artist change the red heart to purple and review with the community. David will request a design mark up with name and without name.
- 4) Need to identify key words for website and YouTube channel. Affirming theology, inclusive, accepting, etc. ward suggested passing out paper and pen to the congregation and have them write words that remind them of Agape'. The Board will complete this at the BOD Retreat.
- 5) Church Mutual Insurance renewal/new policy discussion. Amy Ashton is working on contacting Church Mutual regarding the change in policy notification we received. Our current policy will no longer be offered and cannot be renewed. We are required to contact them to affirm we want to enroll in their new policy offering. Amy is still trying to contact them and will keep us updated. Leigh will send the Declaration pages from our existing policy to Caprock so they can provide an insurance quote.
- 6) ADT 5G upgrade is needed. Leigh Wolfer will research alarm companies in the area that also provide camera surveillance.
- 7) 2023 BOD Retreat: will be April 14, 15 and 16 at the home of Leigh Wolfer.

## Calendaring – Review upcoming events

Wine Tasting – postponing until Spring [Ward and Trish]  
The BOD will plan the 2023 calendar at the 2023 Board Retreat.

*Cassy Batts motioned to adjourn the meeting. Leigh Wolfer seconded. Motion passed. The meeting was adjourned at 8:16PM.*

Respectfully submitted,



Leigh Ann Wolfer, Clerk  
Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**February 28, 2023**

February Attendance	47
January Attendance	<u>55</u>
Variance Up / (Down)	<u><u>(8)</u></u>

**Monthly**

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	5,106.00	4,416.67	689.33
Other	2,596.33	3,524.29	(927.96)
Total Income	<u>7,702.33</u>	<u>7,940.96</u>	<u>(238.63)</u>
Total Expenses	<u>8,524.41</u>	<u>7,940.96</u>	<u>583.45</u>
Variance (Over) / Below Budget	<u><u>(822.08)</u></u>	<u><u>-</u></u>	<u><u>(822.08)</u></u>

**Yearly**

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	8,846.00	8,833.34	12.66
Other	14,534.05	7,048.58	7,485.47
Total Income	<u>23,380.05</u>	<u>15,881.92</u>	<u>7,498.13</u>
Total Expenses	<u>16,525.13</u>	<u>15,881.92</u>	<u>643.21</u>
Variance (Over) / Below Budget	<u><u>6,854.92</u></u>	<u><u>-</u></u>	<u><u>6,854.92</u></u>

M Wilkerson Scholarship Fund	3,171.68
GGGDs	1,439.00
Building Repair	2,344.04
Caprock - Line of Credit	-

*Respectfully Submitted,*

**Lisa A Davenport / Amy Ashton**  
*Treasurer, Agape MCC Board*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet

As of February 28, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	274.76
Chase - Operating	3,566.18
Chase - Savings	2,599.27
<b>Total Bank Accounts</b>	<b>\$6,440.21</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,171.68
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$3,171.68</b>
<b>Total Current Assets</b>	<b>\$9,611.89</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$838,751.15</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet

As of February 28, 2023

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	1,272.24
Building Maintenance Fund	1,439.00
Direct Deposit Payable	2,344.04
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	415.28
<b>Total Payroll Liabilities</b>	<b>864.16</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,000.00
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$7,919.44</b>
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Long-Term Liabilities	
Caprock - Line of Credit	0.00
Chase PPP SBA Loan	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$7,919.44</b>
Equity	
Donations	375,212.32
Opening Bal Donations	448,764.47
Net Revenue	6,854.92
<b>Total Equity</b>	<b>\$830,831.71</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$838,751.15</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

February 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	214.77
Interest Income	1,067.87
Misc Income	1,313.69
<b>Total Other Income</b>	<b>2,596.33</b>
Tithes/Offerings	
Sunday Service	5,106.00
<b>Total Tithes/Offerings</b>	<b>5,106.00</b>
<b>Total Revenue</b>	<b>\$7,702.33</b>
<b>GROSS PROFIT</b>	<b>\$7,702.33</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	100.94
Telephone/Internet	195.07
<b>Total Administrative Expenses</b>	<b>296.01</b>
Payroll Expenses	
Health Insurance	344.26
Housing	1,416.66
Payroll Taxes	293.90
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,896.48</b>
Property Management	
Dumpster Service	135.86
Electric - Church	261.96
Electric - Security Light	65.81
Gas	397.98
Insurance-Multi Peril	1,293.14
Water	177.17
<b>Total Property Management</b>	<b>2,331.92</b>
<b>Total Expenditures</b>	<b>\$8,524.41</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -822.08</b>
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# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - February, 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	214.77
Interest Income	8,725.59
Misc Income	5,593.69
<b>Total Other Income</b>	<b>14,534.05</b>
Tithes/Offerings	
Sunday Service	8,846.00
<b>Total Tithes/Offerings</b>	<b>8,846.00</b>
<b>Total Revenue</b>	<b>\$23,380.05</b>
<b>GROSS PROFIT</b>	<b>\$23,380.05</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	200.50
Telephone/Internet	390.14
<b>Total Administrative Expenses</b>	<b>590.64</b>
Payroll Expenses	
Health Insurance	654.56
Housing	2,833.32
Payroll Taxes	587.78
Senior Pastor	7,683.32
<b>Total Payroll Expenses</b>	<b>11,758.98</b>
Property Management	
Dumpster Service	271.72
Electric - Church	537.68
Electric - Security Light	131.58
Gas	706.13
Insurance-Multi Peril	1,293.14
Water	360.76
<b>Total Property Management</b>	<b>3,301.01</b>
Tithes	
Pension	372.00
UFMCC	472.50
<b>Total Tithes</b>	<b>844.50</b>
Uncategorized Expense	30.00
<b>Total Expenditures</b>	<b>\$16,525.13</b>
<b>NET OPERATING REVENUE</b>	<b>\$6,854.92</b>
<b>NET REVENUE</b>	<b>\$6,854.92</b>