

Agape' MCC Board of Director Meeting Minutes  
June 19, 2023

**Establish Quorum:** Cassy Batts, Lisa Davenport, E J Hudzina, Leigh Wolfer, Ward Thulin, and Rev. David Wynn were present. Amy Ashton was absent. Quorum was established.

**The meeting was called to order** by Cassy Batts at 7:10PM

**Recognition of guests:** No guests were present.

**The approval of the agenda** was motioned by Cassy Batts. Seconded by Lisa Davenport. Motion passed.

**Approval** of the May meeting minutes was motioned by Cassy Batts. Seconded by EJ Hudzina. Motion passed.

**Items Approved via email:**

May 25, 2023 – The BOD approved \$1800 for building repairs and materials.

May 29, 2023 – The Board approved withdrawing a \$6,000 line of credit for bills and building repairs.

**Reports:**

**1) April 2023 Treasurer Report** – Motion to approve the April 2023 Treasurer's Report was motioned by Cassy Batts. Seconded by Ward Thulin. Motion passed.

**May 2023 Treasurer Report** – Motion to approve the May 2023 Treasurer's Report was motioned by Cassy Batts. Seconded by Leigh Wolfer. Motion passed.

**2) June 2023 Cash Report (and Financial Discussion)** All bills are current however there is a potential to be short for payroll at the end of the month if tithes are down. Motion to approve the June 2023 Cash Flow Report was motioned by Cassy Batts. Seconded by EJ Hudzina. Motion passed.

**3) Online Giving Report – April 2023**

	May 23	YTD
SimpleGive	\$ 1,075.00	\$4,250.00
Chase Pay	\$ 925.00	\$5,100.00
Facebook	\$ 25.00	\$ 150.00
<b>Totals</b>	<b>\$ 2,025.00</b>	<b>\$9,500.00</b>

**New Business:**

1) Pride Activities: Interfaith Service June 20<sup>th</sup> at 7PM, Forest Hill City Council Meeting June 20<sup>th</sup> at 6PM where a proclamation for Pride Month will be presented; Rev. David will pray the invocation and Tarrant County Pride June 24<sup>th</sup>. Ward, Leigh, Cassy and David will attend the Forest Hill event. Several members of the Agape' Community will be attending the service at Celebration.

**Old Business:**

- 1) The heater on the west side of the sanctuary needs to be replaced. The BOD agreed that both the AC and Heater need to be replaced. Leigh called Burke's Mechanical and left a message. The AC on the left side of the sanctuary is now out. Burke is unable to schedule an appointment due to their workload. They referred us to another company. Cassy scheduled an appointment with the AC Company that installed the Narthex unit for Tuesday June 20<sup>th</sup> at 6PM. Jane Kline will meet with the AC Tech.
- 2) Update BOD pictures on the website. The BOD will reschedule via email/text.

- 3) SmatWeb calendar module using google calendar link update. No update this month.
- 4) Discuss new logo design. Have the artist change the red heart to purple and review with the community. David will request a design mark up with name and without name.
- 5) Need to identify key words for website and YouTube channel. Affirming theology, inclusive, accepting, etc. Ward suggested passing out paper and pen to the congregation and have them write words that remind them of Agape'. Cassy will schedule a work session to complete this task.
- 6) Church Mutual Insurance renewal/new policy update and discussion. Leigh scanned and sent the declaration page from our new policy to CapRock for the insurance policy quote.
- 7) Update on installation of security cameras. Closet in prayer room has been cleaned out for use as the data room. Jane is working on carpeting the floor and then will begin dropping in new electrical outlets. After the electric is in, the routers with new cable runs will be relocated from the attic.
- 8) The soffit work is on hold pending the repair approval from the Board. After discussion, the tentative plan is to seal the rotted wood with a water proof coating and close the soffits leaving the structure alone until we can replace the flat roof with a pitched roof.
- 9) The wooden fence on the east side of the church has been removed. The fencing that is behind the removed panel is not sufficient and we need to discuss options for repairing the fence. After discussion we will leave it as is for now.

#### **Calendaring – Review upcoming events**

- Wine Tasting – postponing until Fall [Ward and Trish]
- Forest Hill Family Fund Day – July 22 8:30AM – 1:00PM Agape has been asked to host a craft table. We would provide the materials for whatever project we decide.
- November 7<sup>th</sup> Voting Day – Forest Hill will be using the Social Hall as a polling location.
- Thanksgiving Give Basket distribution day with Bimbo Bakery. Date TBD.

*Cassy Batts motioned to adjourn the meeting. Leigh Wolfer seconded. Motion passed. The meeting was adjourned at 8:50PM.*

Respectfully submitted,



Leigh Ann Wolfer, Clerk  
Agape' MCC Board of Directors

**Agape' Metropolitan Community Church**  
**Treasurer's Report**  
**May 31, 2023**

May Attendance	43
April Attendance	43
Variance Up / (Down)	-

**Monthly**

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	5,196.00	4,416.67	779.33
Other	5,079.94	3,524.29	1,555.65
Total Income	10,275.94	7,940.96	2,334.98
Total Expenses	8,859.12	7,940.96	918.16
Variance (Over) / Below Budget	1,416.82	-	1,416.82

**Yearly**

<b>Income &amp; Expense Variance:</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Variance</b>
Tithes	22,146.00	22,083.35	62.65
Other	28,295.96	17,621.45	10,674.51
Total Income	50,441.96	39,704.80	10,737.16
Total Expenses	43,562.05	39,704.80	3,857.25
Variance (Over) / Below Budget	6,879.91	-	6,879.91

M Wilkerson Scholarship Fund	3,191.66
GGGDs	1,272.24
Building Repair	1,439.00
Caprock - Line of Credit	5,191.15

*Respectfully Submitted,*

**Lisa A Davenport / Amy Ashton**  
*Treasurer, Agape MCC Board*

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet As of May 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Chase - Debit Card	110.41
Chase - Operating	6,582.47
Chase - Savings	2,599.41
<b>Total Bank Accounts</b>	<b>\$9,292.29</b>
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,191.66
Receivables	0.00
<b>Total Other Current Assets</b>	<b>\$3,191.66</b>
<b>Total Current Assets</b>	<b>\$12,483.95</b>
Fixed Assets	
Building	536,270.00
Land	158,000.00
<b>Total Fixed Assets</b>	<b>\$694,270.00</b>
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
<b>Total Other Assets</b>	<b>\$134,869.26</b>
<b>TOTAL ASSETS</b>	<b>\$841,623.21</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Balance Sheet

As of May 31, 2023

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	1,272.24
Building Maintenance Fund	1,439.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	415.24
<b>Total Payroll Liabilities</b>	<b>864.12</b>
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,000.00
Special Offerings	0.00
<b>Total Other Current Liabilities</b>	<b>\$5,575.36</b>
<b>Total Current Liabilities</b>	<b>\$5,575.36</b>
Long-Term Liabilities	
Caprock - Line of Credit	5,191.15
Chase PPP SBA Loan	0.00
<b>Total Long-Term Liabilities</b>	<b>\$5,191.15</b>
<b>Total Liabilities</b>	<b>\$10,766.51</b>
Equity	
Donations	375,212.32
Opening Bal Donations	448,764.47
Net Revenue	6,879.91
<b>Total Equity</b>	<b>\$830,856.70</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$841,623.21</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

May 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	153.20
Interest Income	4,250.24
Misc Income	676.50
<b>Total Other Income</b>	<b>5,079.94</b>
Tithes/Offerings	
Sunday Service	5,196.00
<b>Total Tithes/Offerings</b>	<b>5,196.00</b>
<b>Total Revenue</b>	<b>\$10,275.94</b>
GROSS PROFIT	<b>\$10,275.94</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	120.83
Telephone/Internet	195.07
<b>Total Administrative Expenses</b>	<b>315.90</b>
Payroll Expenses	
Health Insurance	208.47
Housing	1,416.66
Payroll Taxes	293.88
Senior Pastor	3,841.66
<b>Total Payroll Expenses</b>	<b>5,760.67</b>
Property Management	
Building Repair	600.00
Dumpster Service	222.46
Electric - Church	279.75
Electric - Security Light	63.09
Gas	104.09
Security Expense	221.04
Yard Maintenance	500.00
<b>Total Property Management</b>	<b>1,990.43</b>
Tithes	
Pension	558.00
UFMCC	234.12
<b>Total Tithes</b>	<b>792.12</b>
<b>Total Expenditures</b>	<b>\$8,859.12</b>
NET OPERATING REVENUE	<b>\$1,416.82</b>
NET REVENUE	<b>\$1,416.82</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	677.05
Interest Income	19,709.33
Misc Income	7,909.58
<b>Total Other Income</b>	<b>28,295.96</b>
Tithes/Offerings	
Sunday Service	22,146.00
<b>Total Tithes/Offerings</b>	<b>22,146.00</b>
<b>Total Revenue</b>	<b>\$50,441.96</b>
GROSS PROFIT	<b>\$50,441.96</b>
Expenditures	
Administrative Expenses	
Bank Service Charges	524.68
Grace Gray's Good Deeds	82.00
Meals & Entertainment	80.00
Office Supplies	299.00
Telephone/Internet	975.35
<b>Total Administrative Expenses</b>	<b>1,961.03</b>
Payroll Expenses	
Health Insurance	1,279.97
Housing	7,083.30
Payroll Taxes	1,469.43
Senior Pastor	19,208.30
<b>Total Payroll Expenses</b>	<b>29,041.00</b>
Property Management	
Building Repair	1,560.00
Dumpster Service	939.10
Electric - Church	1,383.97
Electric - Security Light	326.52
Gas	1,372.71
Insurance-Multi Peril	1,939.71
Security Expense	445.40
Water	368.11
Yard Maintenance	1,760.00
<b>Total Property Management</b>	<b>10,095.52</b>
Tithes	
Pension	930.00
UFMCC	1,504.50
<b>Total Tithes</b>	<b>2,434.50</b>

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2023

	TOTAL
Uncategorized Expense	30.00
<b>Total Expenditures</b>	<b>\$43,562.05</b>
NET OPERATING REVENUE	<b>\$6,879.91</b>
NET REVENUE	<b>\$6,879.91</b>



# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2023

	TOTAL	
	JAN - MAY, 2023	JAN - MAY, 2022 (PY)
<b>Revenue</b>		
Other Income		
Gas Royalty	677.05	1,660.52
Interest Income	19,709.33	5,175.64
Misc Income	7,909.58	10,661.43
Rent		500.00
<b>Total Other Income</b>	<b>28,295.96</b>	<b>17,997.59</b>
Tithes/Offerings		
Sunday Service	22,146.00	20,944.50
<b>Total Tithes/Offerings</b>	<b>22,146.00</b>	<b>20,944.50</b>
<b>Total Revenue</b>	<b>\$50,441.96</b>	<b>\$38,942.09</b>
<b>GROSS PROFIT</b>	<b>\$50,441.96</b>	<b>\$38,942.09</b>
<b>Expenditures</b>		
Administrative Expenses		
Bank Service Charges	524.68	324.15
Grace Gray's Good Deeds	82.00	
Meals & Entertainment	80.00	1,239.98
Office Supplies	299.00	
Telephone/Internet	975.35	854.84
<b>Total Administrative Expenses</b>	<b>1,961.03</b>	<b>2,418.97</b>
Conferences		
General Conference		421.98
<b>Total Conferences</b>		<b>421.98</b>
Music Program		
Guest Musicians		300.00
<b>Total Music Program</b>		<b>300.00</b>
Payroll Expenses		
Health Insurance	1,279.97	589.60
Housing	7,083.30	7,083.30
Payroll Taxes	1,469.43	1,469.43
Senior Pastor	19,208.30	19,208.30
<b>Total Payroll Expenses</b>	<b>29,041.00</b>	<b>28,350.63</b>
Property Management		
Building Repair	1,560.00	2,525.00
Dumpster Service	939.10	614.85
Electric - Church	1,383.97	1,362.22
Electric - Security Light	326.52	378.10
Gas	1,372.71	1,215.45
Insurance-Multi Peril	1,939.71	2,949.66

# AGAPE' METROPOLITAN COMMUNITY CHURCH

## Statement of Activity Comparison

January - May, 2023

	TOTAL	
	JAN - MAY, 2023	JAN - MAY, 2022 (PY)
Security Expense	445.40	423.06
Taxes - Mineral Rights		165.78
Water	368.11	903.57
Yard Maintenance	1,760.00	870.00
<b>Total Property Management</b>	<b>10,095.52</b>	<b>11,407.69</b>
Tithes		
Pension	930.00	697.50
UFMCC	1,504.50	1,259.25
<b>Total Tithes</b>	<b>2,434.50</b>	<b>1,956.75</b>
Uncategorized Expense	30.00	
<b>Total Expenditures</b>	<b>\$43,562.05</b>	<b>\$44,856.02</b>
NET OPERATING REVENUE	<b>\$6,879.91</b>	<b>\$ -5,913.93</b>
NET REVENUE	<b>\$6,879.91</b>	<b>\$ -5,913.93</b>