

Agape' MCC Board of Director Meeting Minutes
August 14, 2023

Establish Quorum: Amy Ashton, Cassy Batts, Rev. David Wynn, EJ Hudzina, Ward Thulin were in attendance. Leigh Wolfer was on vacation and Lisa Davenport is on Leave.

Call the Meeting to Order: The Meeting was called to Order at 7:25 pm.

Recognition of guests: No guests were in attendance.

The approval of the agenda: Cassy motioned for approval of the agenda and Ward 2nd after it was amended to add the Prayer to the Agenda and was approved.

Prayer: Rev. David Wynn led the prayer; Coach's family was included as was Leigh's travel back to Texas.

Items Approved via email:

July 16, 2023 – The BOD approved the July 10, 2023, Minutes.

July 25, 2023, The BOD approved transferring \$2500 from the CapRock account for monthly expenses.

Reports:

1) June 2023 Treasurer Report: Motion for Treasurer's Report to be approved by Cassy Batts and 2nd by EJ Hudzina.

2) July 2023 Cash Report (and Financial Discussion): Amy informed that by the end of the month there will be \$4,295.00 in bills. We currently have \$3,205.00 in the bank and an estimated \$100. and \$250 should come in via Zelle before the end of the month and there are still two more Sundays for tithes/giving however, as of today we will be short approximately \$1,136.00. Discussion followed on how we can raise the money needed to cover bills and payroll by the end of the month without dipping into the CapRock funds. Amy will work on a GoFundMe-type request to our FB Agape Member News page for donations to assist with needed funds.

3) Online Giving Report – July 2023

	July 23	YTD
SimpleGive	\$ 1,500.01	\$ 5,750.01
Chase Pay	\$ 1,505.00	\$ 7,010.00
Facebook	\$ 0.00	\$ 150.00
Totals	\$ 3,505.00	\$12,910.01

Cassy Batts made a motion to approve the Cash Report, 2nd by EJ Hudzina and approved.

New Business:

1. The Web Domain went down last week, and Amy Ashton was able to contact Register.com and find out that the bill had gone to Kathy Munn's old email and credit card, which was closed; so, we did not get notice that payment was due. Amy paid the bill (\$156.00/3 years) and will transfer

the information to the Agape email so that when it comes due again in 3-years, we will get notification and keep our Web Domain.

Old Business:

1. The heater on the west side of the sanctuary needs to be replaced. The BOD agreed that both the AC and Heater need to be replaced. The AC Unit on the right side has been repaired; the cost was \$400. Quote is pending the end of summer rush. There has been no bid as of this date and repair is tabled until the weather cools down some.
2. SmatWeb calendar module using google calendar link update. No update this month.
3. Discuss new logo design. Have the artist change the red heart to purple and review with the community. David will request a design mark up with name and without name.
4. Church Mutual Insurance renewal/new policy update and discussion. CapRock has begun working on a quote for insurance. There is no update currently, as we are waiting to hear back from CapRock.
5. Update on installation of security cameras. The first phase to work on cameras is 10-days off. Jane will be getting with Leigh to begin the initial update.
6. Miscellaneous building items: There is no update on the Soffit work due to the extreme heat and we will discuss again towards fall once it cools down.

Calendaring – Review upcoming events

- Wine Tasting – Ward and Trish will schedule a meeting to plan a Wine/Charcuterie/Art Auction for a date in October.
- A BOD Workday was set for 26 August 2023 from 9 am to Noon to work on the logo, name, and vision.
- Fall Festival - Rev. David will contact Mayor Stephanie about having a Fall Festival at Agape or seeing if we can assist with the City of Forest Hills' Fall Community Event and will let us know what she would like us to do as a Community Outreach.
- November 7th Voting Day – Forest Hill will be using the Social Hall as a polling location.

- Thanksgiving Give Basket distribution day with Bimbo Bakery. Date TBD. Rev. David will contact Mayor Stephanie to find out the details, date, times, etc. and get back with the information.

Cassy motioned that we close the meeting which was 2nd by Amy Ashton.
Meeting was Adjourned at 9:04 pm

Respectfully,

Edward J. Hudzina
for Leigh Wolfer, Clerk

Agape' Metropolitan Community Church
Treasurer's Report
July 31, 2023

July Attendance	43
June Attendance	43
Variance Up / (Down)	<u><u>-</u></u>

Monthly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	4,926.00	4,416.67	509.33
Other	1,823.31	3,524.29	(1,700.98)
Total Income	<u>6,749.31</u>	<u>7,940.96</u>	<u>(1,191.65)</u>
Total Expenses	<u>8,148.21</u>	<u>7,940.96</u>	<u>207.25</u>
Variance (Over) / Below Budget	<u><u>(1,398.90)</u></u>	-	<u><u>(1,398.90)</u></u>

Yearly

Income & Expense Variance:	Actual	Budgeted	Variance
Tithes	31,363.00	30,916.69	446.31
Other	31,459.06	24,670.03	6,789.03
Total Income	<u>62,822.06</u>	<u>55,586.72</u>	<u>7,235.34</u>
Total Expenses	<u>62,963.02</u>	<u>55,586.72</u>	<u>7,376.30</u>
Variance (Over) / Below Budget	<u><u>(140.96)</u></u>	-	<u><u>(140.96)</u></u>

M Wilkerson Scholarship Fund	3,191.66
GGGDs	1,272.24
Building Repair	1,439.00
Caprock - Line of Credit	7,691.15

Respectfully Submitted,

Lisa A Davenport / Amy Ashton
Treasurer, Agape MCC Board

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet As of July 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Chase - Debit Card	343.92
Chase - Operating	3,388.07
Chase - Savings	1,519.45
Total Bank Accounts	\$5,251.44
Other Current Assets	
NFS - M Wilkerson Scholarship F	3,191.66
Receivables	0.00
Uncategorized Asset	-480.00
Total Other Current Assets	\$2,711.66
Total Current Assets	\$7,963.10
Fixed Assets	
Building	536,270.00
Land	158,000.00
Total Fixed Assets	\$694,270.00
Other Assets	
Artwork	12,620.00
Books	5,000.00
Electronics	14,305.00
Fixtures	18,575.00
Furniture	38,885.00
Grounds	2,425.00
Kitchen Equipment	2,926.00
Maintenance Equip	5,555.00
Music	26,004.66
Office Equipment/Supplies	8,573.60
Total Other Assets	\$134,869.26
TOTAL ASSETS	\$837,102.36

AGAPE' METROPOLITAN COMMUNITY CHURCH

Balance Sheet

As of July 31, 2023

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Benevolence / GGGDS Fund	1,272.24
Building Maintenance Fund	1,439.00
Direct Deposit Payable	0.00
MCC	0.00
Payroll Liabilities	448.88
Federal Taxes (941/944)	415.26
Total Payroll Liabilities	864.14
Rev Wynn Christmas Fund	0.00
Scholarship Awards	2,000.00
Special Offerings	0.00
Total Other Current Liabilities	\$5,575.38
Total Current Liabilities	\$5,575.38
Long-Term Liabilities	
Caprock - Line of Credit	7,691.15
Chase PPP SBA Loan	0.00
Total Long-Term Liabilities	\$7,691.15
Total Liabilities	\$13,266.53
Equity	
Donations	375,212.32
Opening Bal Donations	448,764.47
Net Revenue	-140.96
Total Equity	\$823,835.83
TOTAL LIABILITIES AND EQUITY	\$837,102.36

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

July 2023

	TOTAL
Revenue	
Other Income	
Interest Income	718.73
Misc Income	1,104.58
Total Other Income	1,823.31
Tithes/Offerings	
Sunday Service	4,926.00
Total Tithes/Offerings	4,926.00
Total Revenue	\$6,749.31
GROSS PROFIT	\$6,749.31
Expenditures	
Administrative Expenses	
Bank Service Charges	91.33
Telephone/Internet	303.31
Total Administrative Expenses	394.64
Payroll Expenses	
Health Insurance	199.98
Housing	1,416.66
Payroll Taxes	293.89
Senior Pastor	3,841.66
Total Payroll Expenses	5,752.19
Property Management	
Dumpster Service	222.46
Electric - Church	698.85
Gas	78.14
Insurance-Multi Peril	698.25
Water	183.68
Yard Maintenance	120.00
Total Property Management	2,001.38
Total Expenditures	\$8,148.21
NET OPERATING REVENUE	\$ -1,398.90
NET REVENUE	\$ -1,398.90

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - July, 2023

	TOTAL
Revenue	
Other Income	
Gas Royalty	677.05
Interest Income	21,117.85
Misc Income	9,664.16
Total Other Income	31,459.06
Tithes/Offerings	
Sunday Service	31,363.00
Total Tithes/Offerings	31,363.00
Total Revenue	\$62,822.06
GROSS PROFIT	\$62,822.06
Expenditures	
Administrative Expenses	
Bank Service Charges	709.59
Grace Gray's Good Deeds	82.00
Meals & Entertainment	80.00
Office Supplies	299.00
Telephone/Internet	1,473.73
Total Administrative Expenses	2,644.32
Payroll Expenses	
Health Insurance	1,688.42
Housing	9,916.62
Payroll Taxes	2,057.21
Senior Pastor	26,891.62
Total Payroll Expenses	40,553.87
Property Management	
Building Repair	3,035.00
Dumpster Service	1,384.02
Electric - Church	3,015.88
Electric - Security Light	388.90
Gas	1,536.87
Insurance-Multi Peril	4,729.71
Security Expense	445.40
Water	551.79
Yard Maintenance	2,180.00
Total Property Management	17,267.57
Tithes	
Pension	651.00
UFMCC	1,816.26
Total Tithes	2,467.26

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - July, 2023

	TOTAL
Uncategorized Expense	30.00
Total Expenditures	\$62,963.02
NET OPERATING REVENUE	\$ -140.96
NET REVENUE	\$ -140.96

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - July, 2023

	TOTAL	
	JAN - JUL, 2023	JAN - JUL, 2022 (PY)
Revenue		
Other Income		
Gas Royalty	677.05	2,240.05
Interest Income	21,117.85	12,160.09
Misc Income	9,664.16	15,089.41
Rent		750.00
Total Other Income	31,459.06	30,239.55
Tithes/Offerings		
Sunday Service	31,363.00	30,941.50
Total Tithes/Offerings	31,363.00	30,941.50
Total Revenue	\$62,822.06	\$61,181.05
GROSS PROFIT	\$62,822.06	\$61,181.05
Expenditures		
Administrative Expenses		
Bank Service Charges	709.59	501.23
Grace Gray's Good Deeds	82.00	
Meals & Entertainment	80.00	1,239.98
Office Supplies	299.00	65.00
Telephone/Internet	1,473.73	1,334.65
Total Administrative Expenses	2,644.32	3,140.86
Conferences		
General Conference		421.98
Total Conferences		421.98
Music Program		
Copyrights		150.00
Guest Musicians		300.00
Total Music Program		450.00
Payroll Expenses		
Health Insurance	1,688.42	825.44
Housing	9,916.62	9,916.62
Payroll Taxes	2,057.21	2,057.21
Senior Pastor	26,891.62	26,891.62
Total Payroll Expenses	40,553.87	39,690.89
Property Management		
Building Repair	3,035.00	2,925.00
Dumpster Service	1,384.02	873.68
Electric - Church	3,015.88	2,603.16
Electric - Security Light	388.90	509.02
Gas	1,536.87	1,362.45
Insurance-Multi Peril	4,729.71	4,242.80

AGAPE' METROPOLITAN COMMUNITY CHURCH

Statement of Activity Comparison

January - July, 2023

	TOTAL	
	JAN - JUL, 2023	JAN - JUL, 2022 (PY)
Security Expense	445.40	423.06
Taxes - Mineral Rights		165.78
Water	551.79	1,516.84
Yard Maintenance	2,180.00	1,765.00
Total Property Management	17,267.57	16,386.79
Tithes		
Pension	651.00	976.50
UFMCC	1,816.26	1,915.47
Total Tithes	2,467.26	2,891.97
Uncategorized Expense	30.00	
Total Expenditures	\$62,963.02	\$62,982.49
NET OPERATING REVENUE	\$ -140.96	\$ -1,801.44
NET REVENUE	\$ -140.96	\$ -1,801.44